## RESUME

## HO Yin Tung, Truman (何延東)

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## **College Education**

## 2010-2013 City University of Hong Kong

Bachelor of Science Major in Applied Biology (AB)

Minor in Environmental Sciences (ENS) (Honors)

(Upper Second Class Honors)

Had been chosen to present during exhibition as one of representative of the Applied Biology

Department

**Future** 

Ready and Eager to continue advanced studies



## Internship

## Field-based Conservation Study Projects

Jun-Jul 2012

Education Department of Kadoorie Farm & Botanic Garden (KFBG)

- Determined water pollution level from livestock sewage
- Performed eco-tourism
- Organized and designed educational exhibition in Macau



## Work Experience

### **Hospital Product Specialist**

Feb 2017 – Jul 2017

Y.C.Woo & Co. Ltd

~A Medical Products Distributor

- Conducted sales to various clients including hospital and patients and Achieved territory sales target
- Researched for target market and clients 'demand
- Maintained good relationships with clients and Responded to their needs and request
- ♦ Provided remote or direct care service to users, i.e. patients if needed
- Created and Improved sales material like leaflet and catalog
- Organized medical workshop and promotion events

#### Sales and Marketing Executive

Feb 2014 – Dec 2016

### AMS International (HK) Ltd

~A Trading Company developing in Biotechnology Market

- Started up overseas distribution (in Asia country like Thailand) for Mainland Biotech company
- Provided technical laboratory demonstration of products
- ♦ Initialized Inventory system for biochem products
- Experienced in application for customs clearance and certificate registration in Hong Kong
- Designed and Prepared promotion materials for various demonstrations and exhibitions
- Involved in commercial expo like Medical Fair Asia (Singapore) & International Medical Devices & Supplies Fair (HK)
- Involved in registration of import certificates for products in countries including Thailand

#### Web-content consultant & editor

Dec 2014 – Sep 2015

Happy Way Travel Limited

~A Travel Agency Company exploring possibility in Medical Tour

- ◆ Studied on foreign medical caring procedure & Composed various package content including medical tour
- Performed website update and maintenance
- Built up promotion channels in different social media and Organized promotion event with foreign tourist office
- Handled domain rental and Activated mail system

Shop Manager Jul 2013 – Jan 2014

#### i-Runners Ltd

~A Sportswear Retail Shop Focusing on High-end Athletic Gear

- ♦ Studied on products' feature and Analyzed the market trends
- ♦ Managed staffs and Provided product training
- ♦ Initialized POS system and Performed maintenance
- Organized events like competition sharing and stretching seminar
- Designed promotion materials (like Facebook pages and poster) for various events
- Wrote sale reports and Summarized prediction for future product purchase
- ♦ Coordinated with vendors for ordering and after-sale services

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# Other activities

Volunteer Coordinator 2013 – 2015

### The Vibram® Hong Kong 100

- ♦ Maintain communication between volunteers
- ♦ Coordinated volunteers' desire & Arrange duties

#### Event financial Councillor

2011 - 2012

Council of Students' Union, City University of Hong Kong

- Reviewed and Approved activity proposals by Students Union executive Committees and all Union suborganization
- Managed the financial budget and fund allocation in various activities
- ♦ Reviewed the amendment by-laws of the Council

### Financial Secretary

2010 - 2011

Executive Committee of the 18th Biology and Chemistry Society, City University of Hong Kong

- ♦ Arranged budget of events and Managed expense
- Coordinated with other committees during preparation (mainly in purchase aspect)
- ♦ Handled official financial applications
- ♦ Organized various activities with other committees

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### **Projects & Exhibitions Involved in**

2014 - 2016 The Vibram® Hong Kong 100

Volunteer Coordinator

Sep 2014 Medical Fair Asia 2014 - Singapore

May 2015 Hong Kong International Medical Devices & Supplies Fair 2015



## Skills

### Language:

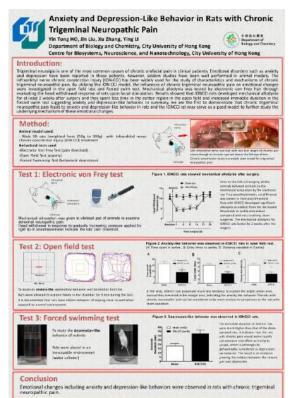
Native speaker of Cantonese

Advanced in English, Mandarin and Japanese

#### Computer skills:

Proficient in Microsoft Office (Word, Excel, PowerPoint) & other common office software Competent in Graphic Design & Edition software (Adobe Photoshop, Adobe illustrator) Intermediate in POS system and Inventory system

# Some of my previous work in different events 部份曾經參與工作的活動









# Some of my previous design 我的部份宣傳品設計



#### Company Profile

Sensure Biotech Inc. is declared to the development, manufacturing and distribution of world-clase colinate account reopents, instruments and other medical products With a comprehensive line of degrees reagents and analytical instruments, Sansura is able to despress reagents and analytical instruments, Sansura is able to develop coaternical solutions. Exhibiting unpredictionals sensitivity and accuracy, Sansura has a phenomenal growth potential.

Sensure has developed one-step and magnetic-bead technologies, leading to the issuance of 20 patients. With its hundernestal boas on malesular diagnosis, the Sensure research and development beam incorporates its knowledge of meliorater biology, blochomistry and immunology. Through the collaborative efforts of the Sensure R&D team in China and CSD Brotein inc. in the Usited State of America, the company is ensured of a leading poston in the rest-time PCR field.











If interested, please also visit trumanho.com to know more about my works and projects.